

**SOUTH VALLEY WATER RECLAMATION FACILITY
BOARD MEETING
Wednesday, October 13, 2021
7495 South 1300 West
West Jordan, Utah 84084**

Attendance	Board Chairman	Jerry L. Knight, Sandy Suburban Improvement District
	Board Vice Chairman	Brad Powell, Midvalley Improvement District
	Board Member	Craig L. White, South Valley Sewer District (excused)
	Board Member	Glen Kennedy, Midvale City
	Board Member	Brian Clegg, City of West Jordan
	General Manager	Lee Rawlings
	Facility Engineer	Taigon Worthen
	Facility Clerk	Belinda Patterson
	Attorney for South Valley	Tracy S. Cowdell
	Alternate, South Valley Sewer District	Matthew Garn
	Accountant, South Valley Sewer District	Cody Keddington
	Accountant, Midvalley Improvement District	Brent Christensen

Call to Order Chairman Knight called the meeting to order at 12:30 p.m. and welcomed those in attendance.

Roll Call Roll call vote was as follows:

Mr. Powell	“here”
Mr. Clegg	“here”
Mr. Kennedy	“here”
Mr. Garn	“here”
Chairman Knight	“here”

**Ceremonies/
Presentations/Public
Comments** None

2022 Budget Work Session Mr. Rawlings began the discussion by reminding the board that South Valley Sewer District submitted their questions earlier in the week and they have been included in the board packet.

Salary Increases

Mr. Clegg proposed that “Instead of doing a flat 8%, do a weighted average based on capacity rights or what the entities received as raises. Last year the City of West Jordan did not receive raises and laid off 41 employees due to COVID and everything else. This year we received a 2.75% merit and a 2.5% COLA and I know cost of living is going up. While everyone is getting back on their feet I think we need to look at that.”

Mr. Kennedy said "That's a tough spot to be in from a city's prospective, we're strapped."

Mr. Cowdell responded that we understand from your prospective it's difficult to approve an increase that's different from what your employees are getting.

Mr. Kennedy asked if the 8% is an ask and see if we can get it type of thing? Mr. Rawlings responded that staff has a report which shows increase amounts for other facilities, like ours. The average is about 5.5% to 6%. The intent for this request is to be competitive in our industry and be able to retain our employees.

Mr. Clegg added that he understands there is a labor shortage. West Jordan can't even get people to apply.

Mr. Garn added that his entity is also having problems recruiting applicants.

Mr. Kennedy said, "From Midvale's prospective 8% seems a little tough and would feel more comfortable with 6% total and then divide it how you want."

Mr. Knight said that Mr. Rawlings' concern is losing employees. He asked where 8% would put staff in regards to South Valley Sewer District. Mr. Rawlings offered to put together some additional information for the board. Mr. Keddington stated he already had the information. He said, "Lee specifically mentioned we had stolen an employee, which is a good employee, which is great to hear. It wasn't for the wage, I think we hired him at .69 cents an hour more than what South Valley Water was at. Mr. Dunn sent a copy of their step/grade chart and I compared it to ours. We are within \$1 an hour, on average, for every position except for pretreatment. Pretreatment is significantly higher at South Valley Water and I know we had already discussed this about two years ago. So, to say that we are super high, quite frankly that is not the case."

Mr. Powell added that social security is raising their percentage to 5.9%.

Contingency

Mr. Clegg expressed a concern regarding a contingency amount of \$9100. He felt that was high. Mr. Rawlings responded that this amount will be removed from the budget. In the past this amount was used to cover overspent line items. This no longer is the case.

Mr. Christensen asked if we were going to discuss flow and load versus capacity rights today? Chairman Knight said that we would prefer to wait for Mr. White to be at the meeting. Mr. Rawlings added that this does not affect the budget.

Mr. Garn said that in each of the departments there are capital items budgeted. Mr. Dunn responded, "The RM&A plan mostly is for the facility engineer's projects. There isn't anything that we've found that says that all capital assets

have to be located in the RM&A. There are some capital assets specifically related to the laboratory that are over \$5000 which is our definition of a capital asset. There are some capital assets in the laboratory and maintenance department. They are not terribly high and are billed differently than RM&A. Everything in the departments budgets is billed on flow and load. Everything in the RM&A is billed on capacity rights. So, we do have capital assets in some of the department's budgets. Most of the big-ticket items are under RM&A which are items overseen by the facility engineer. Also, it includes equipment which benefits the entire facility not just one department."

Mr. Powell said "But it's "hard" equipment, not based on flow, so that means if it's based on flow and loads Midvalley would pay more for it than we would if it was in the capital budget." Mr. Dunn said that was correct.

Mr. Christensen said, "It was our understanding that if it was a capital asset, on a depreciation schedule, that had more than one-year life, and over \$5000, it came out of the RM&A or was based on ownership. This year we realized there is a lot of items buried in the operating budget. i.e. You need to upgrade your servers, we're going to pay more than our ownership because of flows. Flows don't have anything to do with new servers, copiers, or printers. It's not a lot but it does add up over time."

Mr. Rawlings offered to break things out in the budget. Mr. Cowdell added there is a formula that was used in the past between capacity rights and flow & load. That is something that can be looked at again. Mr. Worthen said that there is a history of projects billed that way. Mr. Rawlings asked for direction. No direction was given. Mr. Rawlings offered to put information together for the next meeting and the board can give direction at that time.

Safety

Mr. Garn mentioned the \$6000 budgeted for the coordinator's safety training, through OSHA. Last year South Valley Sewer paid \$2500. Mr. Rawlings responded that this cost includes multiple certifications.

Mr. Garn brought up the Active Shooter training for \$5,500. UHP provides free training for government. Mr. Clegg said that the City of West Jordan's police department also offers that training and he will reach out to the police chief.

Mr. Garn mentioned safety training, hazardous energy, and lock/out tag/out \$3000. Utah safety council will certify someone for \$200 to do the training. Mr. Keddington added that they have an individual who is now certified and will provide training for South Valley for free.

Mr. Garn brought up the \$6000 budgeted for emergency medical response on-site training. Mr. Rawlings responded that this is CERT training provided by Utah Safety Council.

Mr. Garn asked what ICC Certifications was for. This is for our facility engineer's certifications through the International Code Council. These certifications can assist us with capital projects.

Mr. Garn asked if the cost of tipping fees tripled from last year. Mr. Rawlings responded that the cost has not tripled. Tipping fees increased 3% for 2022. He referred the board to the question/answers included in their packets which gave more detailed information.

Mr. Clegg stated that "Going over the 10-year plan, its unaffordable for the City of West Jordan. We can't take on anymore debit in our sewer fund. We recently had a 15% increase just to keep up."

Mr. Clegg mentioned health insurance and asked if it would be helpful for South Valley to combine with West Jordan to keep rates lower.

Resolution 10-13-2021(A) – Adoption of Updated Pretreatment Rules and Regulations

Mr. Rawlings reported that the Utah Department of Water Quality has given their final approval of the revised SVWRF's Pretreatment Rules and Regulations.

Mr. Powell moved to approve Resolution 10-13-2021(A) Adoption of Updated Pretreatment Rules and Regulations. Mr. Kennedy seconded the motion. Roll call vote was as follows:

<u>Mr. Powell</u>	<u>"yes"</u>
<u>Mr. Kennedy</u>	<u>"yes"</u>
<u>Mr. Clegg</u>	<u>"yes"</u>
<u>Mr. Garn</u>	<u>"yes"</u>
<u>Chairman Knight</u>	<u>"yes"</u>

All were in favor, motion carried.

Change Order #1 for Generator Replacement Project

Mr. Rawlings presented a change order to relocate the exhaust muffler of the new backup generator on the roof of the generator building.

Mr. Kennedy moved that the board approve Change Order #1 on the generator project in the amount of \$51,868.37 and authorize the work to begin. Mr. Powell seconded the motion. All were in favor, motion carried.

Consent Calendar

Items included on the consent calendar are as follows:

- Ratify Check Register: September, 2021
- Approval of Minutes: September 15, 2021 Board Meeting
- Next Board Meeting Date: November 17, 2021 – Public Hearing on 2022 Proposed Budget @ 1:00 p.m.

Mr. Powell moved to approve the consent calendar. Mr. Clegg seconded the motion. All were in favor, motion carried.

General Manager Report

Mr. Rawlings and Mr. Cowdell gave a brief update on the Lark cleanup project.

Project Updates

CIPP Project – Insituform has mobilized on site. The plant is currently in bypass pumping and expecting this to go on for another 4-5 weeks. Phase two should begin first of November. This work will begin north of 90th where Sandy Suburban, City of West Jordan, and South Valley Sewer District’s pipe come in to what we call the south influent structure and then they will work their way north. Anticipating a couple more change orders. Overall schedule shows completion in June, 2022.

Project 5 – 98% earned on this project. Two of the three trains are in operation. Bioreactor 2 reached substantial completion last week. Stratton & Bratt have mobilized for the landscaping. The generator is scheduled to arrive in December and the electrical switchgear is slated for end of February. This project will go in to 2022.

Closed Meeting

There was no closed meeting.

Other Business

There was no other business

Adjournment

Chairman Knight adjourned the meeting at 1:46 p.m.

Jerry L. Knight, Board Chairman

Belinda Patterson, Facility Clerk