

**SOUTH VALLEY WATER RECLAMATION FACILITY
BOARD MEETING
Wednesday, April 22, 2020
7495 South 1300 West
West Jordan, Utah 84084**

Attendance	Board Chairman	Jerry L. Knight, Sandy Suburban Improvement District
	Board Vice Chairman	Brad Powell, Midvalley Improvement District
	Board Member	Craig L. White, South Valley Sewer District
	Board Member	Glen Kennedy, Midvale City
	Alternate Board Member	Tim Heyrend, City of West Jordan
	General Manager	Lee Rawlings
	Facility Engineer	Taigon Worthen
	Facility Clerk	Belinda Patterson
	Attorney for South Valley	Tracy S. Cowdell
	Finance Director	Gary Dunn
	Keddington & Christensen, LLC	Gary Keddington

Call to Order Chairman Knight called the meeting to order at 12:35 p.m. and welcomed those in attendance.

Mr. Powell, Mr. Heyrend, Mr. Kennedy, Mr. White, and Mr. Keddington attended the meeting electronically.

Roll Call Roll call vote was as follows:

Mr. Powell	"here"
Mr. Heyrend	"here"
Mr. Kennedy	"here"
Mr. White	"here"
Chairman Knight	"here"

**Ceremonies/
Presentations/Public
Comments** None

**Approve 2019
Financial Audit Report** Mr. Gary Keddington, with Keddington & Christensen, LLC, presented the 2019 South Valley Water Reclamation Facility Financial Audit Report.

There were no findings reported, no problems with internal controls and no issues relating to state compliance matters. Mr. Keddington concluded by stating that Mr. Dunn and staff have been good to work with.

Mr. Powell moved that the Board accept the 2019 South Valley Water Reclamation Facility audit report as presented. Mr. Kennedy seconded the motion. All were in favor, motion carried.

Request to Waive Pretreatment Surcharge and Flat Rate Fees for Restaurants Billed in Second Quarter

Mr. Rawlings stated that, due to partial shutdowns of restaurants, we have received several requests from restaurant owners that the surcharges and flat rate fees be waived for the second quarter of 2020.

Mr. Powell suggested waiving late fees giving restaurants extra time to make their payments. He said that most restaurants are not having problems making their payments. And if we waive some we must waive them all. Mr. Knight asked if the rest of the board had any issues with waiving late fees. There were no issues stated.

Mr. Powell moved to authorize administration to waive late fees with the understanding that the budget is to be amended to include these changes later in the year. Mr. Kennedy seconded the motion. Mr. White abstained and all the rest of the Board was in favor, motion carried.

If there are large dollars involved the Board requested to be updated.

Consent Calendar

Items included on the consent calendar are as follows:

- Ratify Check Register: March 2020
- Approval of Minutes: March 18, 2020 Board Meeting
- Next Board Meeting Date: May 13, 2020

Mr. Kennedy moved to approve the consent calendar. Mr. White seconded the motion. All were in favor, motion carried.

General Manager Report

Mr. Rawlings reported that as of today there are no positive cases of Covid-19 among staff and any family members living in their household. We do have one employee who has been tested and waiting for results.

Project Updates

Mr. Worthen gave a brief project update as follows:

- Project 5 – RSCI is doing a good job. Due to Covid-19, they are checking employee temperatures at the front gates prior to the beginning of their work day. The project currently has three change orders and the fourth one is being worked on.
- Laboratory Project – Last week a substantial completion notice was issued and a punch list provided. Staff will be moving in the end of May.
- Communication Tower – Staff is waiting for delivery of the tower which was ordered mid-February. Foundation work has begun.
- South Sewer Interceptors – The surveyor will begin on the south corridor once we get on their schedule. SOQ for an engineer will be going out for advertisement next month. Mr. Heyrend requested that a copy of the updated survey be provided to the City of West Jordan. Mr. Cowdell talked about the plan to continue the conveyance of that property from the entities to SVWRF. He's written a conveyance document which will be circulating shortly. Once staff has the entire area surveyed, a copy of the new legal description with the conveyance document will be given to each entity's attorney and engineer for approval. Mr. Cowdell and Mr. Worthen will concurrently be working on transitioning the easements to SVWRF.

Closed Meeting There was no closed meeting.

Other Business Mr. Heyrend mentioned that the drivers of the vector trucks for the City of West Jordan are having a difficult time dumping at the facility due to limited space. They have received some damage to their trucks trying to maneuver them. He asked if the facility would consider a future project to widen and expand those dumping areas. Mr. Powell added that this was something he had requested in the past. Mr. Worthen responded that staff has been made aware of this problem and currently there are no plans or budget to fix this problem. Chairman Knight requested that staff look in to this and give the board a rough cost estimate. Mr. Powell added that these trucks get bigger and more expensive each year.

Adjournment Chairman Knight adjourned the meeting at 1:02 p.m.

Jerry L. Knight, Board Chairman

Belinda Patterson, Facility Clerk